

MacDill AFB mandatory evacuation: Fact sheet and FAQs
6th Air Refueling Wing Public Affairs

MACDILL AIR FORCE BASE, Fla.-- Colonel Adam Bingham, 6th Air Refueling Wing commander, issued an installation-wide mandatory evacuation on Sep. 27, 2022. All financial reimbursement, as provided on this guide, only applies to residents in evacuation zones cleared by the commander.

Mileage:

- Limited to one round trip from the evacuated residence to safe haven location.
- Annotate on your travel voucher the number of miles driven (in block 15 f.) by tracking your vehicle's odometer.
- POV limit is based on the number of age-eligible drivers on the claim.
- Based on TDY rate of \$0.625 per mile.

Lodging:

- Daily lodging amount is not to exceed max lodging rate at approved evacuation location; check <http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>
- Lodging receipts are mandatory for reimbursement.
- No lodging reimbursement if staying with friends/family (even if you pay).

Per Diem:

- For the first 30 days, each dependent age 12 or older is authorized a safe haven evacuation allowance limited to the full locality per diem rate. For the first 30 days, each dependent under age 12 is authorized a safe haven evacuation allowance limited to 50 percent of the locality per diem rate.
- A lodging receipt is required for reimbursement of lodging expenses. No itemization or receipts are required for M&IE.
- Beginning on the 31st day, the safe haven evacuation allowance is up to 60 percent for a dependent age 12 or older and up to 30 percent for a dependent under age 12 of the applicable locality per diem rate.

GTC:

- Use of the GTC is MANDATORY and authorized for reimbursable expenses.

Filing Travel Voucher:

- Items Required to File Travel Voucher:
 - o EVAC Orders, ID card, Bank Account info, Receipts (lodging, expenses over \$75.00), and DD Form 1351 for cash advance (if applicable).
- Finance will provide additional guidance upon return for voucher processing procedures.

FREQUENTLY ASKED QUESTIONS

Q: Can we stay at Air BnBs or VRBOs?

A: Yes. Unconventional lodging is authorized not to exceed locality entitlement. Keep your receipts!

Q: How much can I spend on lodging?

A: IAW the JTR Chapter 6, 060205, Table 6-17, and 060205 7c Para 1, members/employees are paid up to the maximum lodging amount allowed in the JTR. For the first 30 days, dependents 12 and over received up to 100% of the members/employees rate, and dependents under 12 receive 50% of the members/employees rate. This rate cannot exceed 450% in total.

- Lodging Rate not to exceed max lodging rate at approved evacuation location; check <http://www.defensetravel.dod.mil/site/perdiemCalc.cfm>.

Q: What Zone is MacDill AFB?

A: Hillsborough Zone A, which is why there has been a coordinated effort with Hillsborough County to evacuate.

Q: How do I know when to return from an evacuation and when to return to work?

A: If you are a military member or DoD civilian employee, your chain of command will contact you when it is time to return home and get back to work. Keep in touch with your supervisor during the evacuation to make sure you receive the most current information. Please check macdill.af.mil and our Facebook page <https://www.facebook.com/MacDillAirForceBase/> for updates

Q: Do entitlements apply to retired people?

A: No. We encourage retirees to evacuate based on their local counties' guidance, but no reimbursement will be given.

Q: Can you confirm if the reimbursement is available to NAF employees as well?

A: <https://www.macdill.af.mil/Portals/26/MacDill%20LEO%2020220927%20Change%203.pdf?ver=fWbEDXUZVYoP-dDAYkW90Q%3d%3d>

Q: What is MacDill AFB policy for distance of Safe Haven?

A: 350 miles.

Q: Some counties have lifted the evacuation order. Can I go home if I live in those counties?

A: Authorized reimbursement goes through 11:59 p.m. EST Sept. 30. If you live off base and are in a county that has lifted its evacuation order, you can begin heading home.